

Our Non-Negotiable Rules for St Anthony's School Community Members

BEFORE SCHOOL PROCEDURE

(PROCEDURE AND CLARIFICATION DOCUMENT)

SUPERVISION FOR STUDENTS BEGINS AT 8:00am.

FOR REASONS OF SAFETY STUDENTS ARRIVING BEFORE THIS TIME SHOULD BE AT SCHOOL AGED CARE.

BEFORE 8.00am	IS	IS NOT
SIT IN DEDICATED QUAD AREA	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • SITTING IN QUAD AREA WITH BELONGINGS BETWEEN TUCKSHOP AND GIRLS TOILETS UNTIL 8.00am BELL • TALKING TO FRIENDS AND OTHER STUDENTS • READING A BOOK • DOING CATCH UP WORK • HAT ON HEAD 	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • NO PLAY BEFORE 8:00am BELL • WALKING AROUND • PLAYING RUNNING / NOISY GAMES • BEING IN THE CLASSROOM WITHOUT THE TEACHER • PLAYING HANDBALL • <u>NO HAT ON HEAD</u>

AFTER 8.00am	IS	IS NOT
PLAY ON OVAL/PREP AREA	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • PUT BAG AWAY IN CLASS ALLOCATED AREA AND STUDENTS WALK TO OVAL VIA DEDICATED ACCESS POINT AFTER 8:00am BELL • PLAYING HAND BALL -PLAY ON HARD SURFACES SURROUND • PLAYING SAFE • SITTING AND TALKING TO FRIENDS • <u>HAT ON HEAD</u> 	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • PLAYING WITH EQUIPMENT OTHER THAN HANDBALLS • <u>WEARING A HAT</u> • <u>PLAYING ON ADVENTURE PLAYGROUND EQUIPMENT / PYRAMID</u> • <u>BEING IN THE CARCERI AREA</u>



PREPS AND YEAR 1 (PREP AREA) - AS PER NORMAL PLAYING CONDITIONS (This includes usage of their play equipment but **NO SANDPIT PLAY**)

YRS 2 TO YEAR 7 (OVAL) - **NOT IN OR ON THE FOLLOWING AREAS: CARCERI, ADVENTURE PLAYGROUND, PYRAMID**

AFTER 8.25am	IS	IS NOT
BELL	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • RETURN TO QUAD BY THE SAME WAY YOU ENTERED • WALKING • GOING TO TOILET • GETTING A DRINK • LINING UP 	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • RETURNING TO QUAD A DIFFERENT WAY FROM THE WAY YOU ENTERED • RUNNING • NOT LINING UP WITH CLASS

AT 8.30am	IS	IS NOT
BELL	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • SITTING QUIETLY IN CLASS DESIGNATED AREA IN LINE WAITING FOR TEACHER 	<p><u>STUDENTS</u></p> <ul style="list-style-type: none"> • NOT SITTING QUIETLY IN CLASS DESIGNATED AREA IN LINE WAITING FOR TEACHER • RUNNING • WALKING AROUND

CONSEQUENCES FOR NON-COMPLIANCE

THESE CONSEQUENCES ARE IN DIRECT ALIGNMENT TO THOSE LISTED IN THE SCHOOL BEHAVIOUR SUPPORT DOCUMENTS

1. **WALK with teacher-Rule Reminder**
2. **SIT OUT** –area selected by teacher considering **Duty of Care**
3. **REMOVED FROM PLAY** to sit outside reception – Duty Teacher to notify reception
 - a. Duty teacher to follow up by completing **Incident Report** and notifying appropriate stakeholders eg. Class teacher and Admin as below
 - b. Copy to Admin (Principal) to be scanned and added to student diary record
 - c. Class teacher to add report to (Student Profile) and make judgement if parental contact is needed.
 - d. Two reports of inappropriate before school play would require a conversation with parents. Copy of report sent home with a covering letter or parent phone call (teacher professional judgement of preferred option).

PARENTS

IF PARENTS WISH TO VENTURE TO THE OVAL, THEY ARE MOST WELCOME. HOWEVER YOU CAN GREATLY ASSIST STAFF IN EXERCISING THEIR SUPERVISION RESPONSIBILITIES BY STAYING OFF THE OVAL AREA AND SUPERVISE YOUNGER CHILDREN (SIBLINGS) -BY KEEPING THEM OFF THE ADVENTURE PLAY EQUIPMENT AND THE OVAL. THANK YOU FOR YOUR SUPPORT.